

Durham School of the Arts
Woodwork Shop Safety Information – C001

Dear Student,

Welcome to the Woodwork Shop at Durham School of the Arts.

As part of you being in 3D Media (7th Grade), Media & Design II (8th – 11th Grade), Advanced 3D (11th – 12th Grade), AP Studio – 3D (11th – 12th Grade), and/or Portfolio Development – 3D (12th Grade), you have the opportunity and privilege to use the Woodwork Shop.

Please read this carefully with your parents and sign it together. This is the General Agreement page, and there is an agreement page for each specific power tool that you might use in class. These agreements must be returned to the teacher before you may start working in the Shop.

Your signature acknowledges that it is a privilege, based on mutual respect between teacher and student, to be allowed to work in the DSA Woodwork Shop.



General Woodshop Safety Guidelines (Responsibilities)

- Act in a respectful and careful manner when working in the workshop.
- Pay attention!! – to your work surroundings, the surface on which you are working, and the tools.
- Dress appropriately – no loose clothing. Keep long hair tied up behind head.
- Wear GOGGLES at all times in the shop.
- Inspect tools for damage or misalignment. Report any breakage or damage to the instructor.
- Use all tools properly. Use the appropriate tool for the application. Do not force a tool.
- Use clamps or another practical way to secure and support the work piece to a stable platform.
- Do not talk to someone while she/he is using a power tool
- Inspect wood from scrap bins for nails.
- Clean up workspace at the end of each class.
- Do not throw anything in the woodshop – e.g. wood into the scrap bins, nails to the trash, etc.
- Put all tools and materials in their appropriate places when not in use, especially wrapping up cords.
- Close all glue containers.
- If uncertain as how to do something, ask the instructor (Mr. Martinez, in this case).
- Ignoring these guidelines will lead to having the privilege to use the shop suspended for the project.

DO NOT CUT DO NOT CUT DO NOT CUT DO NOT CUT

STUDENT: I have read and understood all the guidelines listed above. I agree to abide by all these guidelines while I am in the woodwork shop and while I am using the tools.

Name: _____ Signature: _____ Date: _____

PARENT: I have read and understood all the guidelines listed above. I agree to help my child abide by all these guidelines.

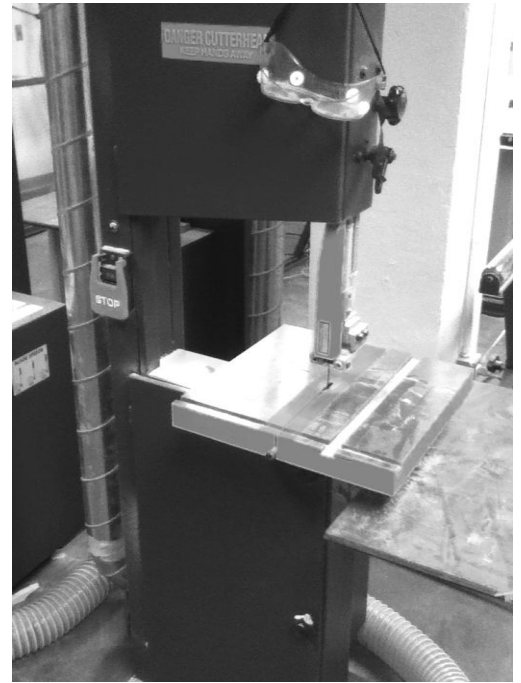
Name: _____ Signature: _____ Date: _____

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Bandsaw Safety Guidelines

- Used for cutting straight and curved shapes in wood.
- Wear GLOVES that fit snugly.
- Keep hands/fingers out of the orange “No Finger Zone”.
- Keep Guide set to just above wood thickness – about 1/8”.
 - (3D Media and Media & Design II students MAY NOT adjust Guide settings)
- For 3D Media and Media & Design II, only wood up to 3/4” thick.
- Have clear cut lines drawn on your wood pieces. Pieces that fit on your open hand MAY NOT be cut.
- Keep wood away from blade when starting saw & allow saw to come up to full running speed.
- Keep wood flat on the saw table.
- When making straight cuts, align the cut line with the slot on the saw table in front of the blade.
- Do NOT attempt to make an angled turn.
- Curved turns must be broader than a 3” roll of masking tape.
- When backing up, follow the cut.
- Stop the saw immediately if a small scrap gets caught in the plate.
- Allow the saw blade to come to a complete stop before reaching into the “No Finger Zone” to clear scraps.
- Stop the saw immediately if it begins to make unusual sounds.
- Stop the saw when you are done with your turn.
- Clear away all of your scraps – back to your place or to the scrap bins.



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